

City and County of San Francisco Human Services Commission



JULY 2011 EMPLOYEE OF THE MONTH



KIM Da ROSA
Jr. Management Assistant – Executive Staff

Kim, who began working at H.S.A. in November 2006, is being honored for her outstanding efforts implementing the State Travel Program. Kim worked closely with staff to revamp the department's travel policy and to update written travel procedures. Kim coordinates, reserves, and monitors all agency travel, ensuring staff stays within their budget and abides by the state travel policy and department travel policy. As a result the department's annual travel budget has been reduced by 50%, while making sure all court mandated and essential travel takes place. Your dedication is greatly appreciated. Thank you for your ongoing commitment to improving the services to our clients as well as our staff. Congratulations!