

STUDENT ENROLLMENT AGREEMENT

Delancey Street Academy
600 The Embarcadero
San Francisco, CA 94107
Phone: 415 512 5190
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www.delanceystreetfoundation.org
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STUDENT INFORMATION

STUDENT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP _____

SOCIAL SECURITY NUMBER _____

PROGRAM INFORMATION

DATE OF ADMISSION: _____ PROGRAM/COURSE _____

PROGRAM START DATE: _____ ANTICIPATED END DATE: _____

FULL TIME _____ PART TIME _____

DAYS CLASS MEETS (circle) M T W TH F SAT SUN

NUMBER OF WEEKS: _____ TOTAL CREDIT/HOURS _____

CLASS LOCATIONS (all located at 600 Embarcadero SF 94107)

Automobile Mechanics	Garage Level
Bookkeeping	2 nd Floor Embarcadero S room 206
Cashiering	Crossroads Café, Delancey Entrance
Clerk Typing Skills	2 nd Floor Embarcadero S room 204
Construction and Building Trades	2 nd Floor Delancey Bldg room 204
Cooking	Main Kitchen, Gallery Level
Culinary Arts/Hospitality	Delancey Street Restaurant, Ground floor at Brannan

Janitorial Services	2 nd floor Main Hall
Landscape Gardening:	Garage Level and Crossroads Café Park. Delancey Street
Printing/Publishing	Embarcadero N room 202/Print Shop-Podium Level
Sales Training	Brannan Building, 2 nd floor, room 210
Secretarial Services	Embarcadero S, 2 nd floor, room 201/202
Small Engine Mechanics	Garage Level, Auto shop
Truck Driver Training:	Brannan Building, 2 nd floor, room 206-and 5700 3 rd Street
Van Driver I	Brannan Building, 2 nd floor, room 206 and 5700 3 rd Street
Welding	Garage level
Word Processing	Embarcadero S, 2 nd floor, room 201/202

DATES COVERED BY THIS ENROLLMENT AGREEMENT

From entry date to the Delancey Street organization and completed after a total of 24 months. January 2, 2023 through December 30, 2027.

TUITION

TOTAL COST OF THE EDUCATIONAL PROGRAM: \$0.00

TUITION: \$0.00

REGISTRATION: \$0.00

BOOKS/SUPPLIES: \$0.00

EQUIPMENT: \$0.00

TUTORING: \$0.00

ASSESSMENT FEE: \$0.00

STUDENT TUITION RECOVERY FUND: \$0.00 (non-refundable)

UNIFORMS OR OTHER PROTECTIVE CLOTHING: \$0.00

IN RESIDENT HOUSING: \$0.00

TUTORING: \$0.00

Students enrolled in the Delancey Street Academy (as part of the Delancey Street Foundation) will be charged no fees, whatsoever. Therefore, no fees are refundable.

CANCELLATION REFUND POLICY

If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Please note that students enrolled in the Delancey Street Academy will not receive financial aid from federal student aid programs as there are no fees whatsoever.

There will be no fees charged for cancellation or withdrawal from classes. Classes at Delancey Street are a component of the Delancey Street Foundation rehabilitation process and are mandatory for residents, however:

STUDENTS RIGHT TO CANCEL:

The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The student has the right to a full refund of all charges if he/she cancels this agreement by submitting a Delancey Street Academy drop or withdrawal form, handed in to the administration office prior to close of business on Monday of the second week of the session.

In addition, the student may withdraw from a course after instruction has started by submitting a drop or withdrawal form and receive a pro-rated refund for the unused portion of the tuition and other refundable charges if the student has completed 60% or less of the instruction. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds. Refunds will be made within 30 days of cancellation or withdrawal.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur.

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan; and
2. The student may not be eligible for any other federal student financial aid at another institution or other governmental financial assistance until the loan is repaid.

Delancey Street Academy charges no monies in any aspect and no student requires loans, grants or any financing during the duration of the institution. Thus a refund policy does not apply.

Cancelled by: _____

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS
EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Delancey Street Academy is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the _____ certificate you earn in Delancey Academy is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to

transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Delancey Street Academy to determine if your certificate will transfer.

STUDENT TUITION RECOVERY FUND (STRF)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

Delancey Street collects no fees whatsoever nor any STRF fees.

NOTICE TO APPLICANT

1. Do not sign this agreement before you have read it or if it contains any blank spaces
2. You are entitled to an exact copy of this agreement and any disclosure pages you sign
3. This agreement and the school catalog constitute the entire agreement between the student and the Academy
4. The Academy does not guarantee job placement to graduates upon program completion or upon graduation
5. The school reserves the right to reschedule the program start date
6. The school reserves the right to terminate a student's training for unsatisfactory progress or failure to abide established standards of conduct
7. The school does not guarantee the transferability of credits to a college, university, or institution
8. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund
9. If a student defaults on a federal or state loan, both, or the following may occur:
 - a. The federal or state government or a loan guarantee agency may take action against the student including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan

- b. The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.
10. No institutional charges or fees will be charged for the Academy and no loans will be necessary.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet, and have signed, initialed and dated the information provided in the School Performance Fact Sheet

Initials _____

THE ENROLLEMNT AGREEMENT IS LEGALLY BINDING WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE INSTITUTION.

STUDENT ACKNOWLEDGEMENTS:

I hereby acknowledge receipt of the school's catalog dated _____, which contains information describing programs offered, and equipment/supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy as part of this agreement. _____ student initials

I have carefully read and received an exact copy of this enrollment agreement. _____ student initials

I understand that the school may terminate my enrollment if I fail to comply with attendance, academic or standard of conduct as outlined in school catalog _____ student initials

I understand that the school does not guarantee job placement to graduates upon completion or upon graduation.

_____ student initials

THIS ENROLLEMNT AGREEMENT IS LEGALLY BINDING WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE INSTITUTION.

“NOTICE”

YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISARY NOTE.

(However, this institution is free of charge and has no payment or loans or promissory notes needed)

COMPLAINTS

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:

1747 North Market Blvd, Suite 225
Sacramento, CA 95834
PO Box 980818 West Sacramento, CA 95798
Phone: 888/370-7589
Fax: 919/263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888/370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau’s internet web site:

www.bppe.ca.gov

CONTRACT ACCEPTANCE

I understand this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \$0.00.
ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM \$0.00
THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT
\$0.00

Signed this _____ day of _____, 20_____

Signature of Student

Date

Signature of School Official

Date

REPRESENTATIVE'S CERTIFICATION

I hereby certify that _____ has been interviewed by me and in my judgement, meets all requirements for acceptance as a student in the _____ at the Delancey Street Academy, as described in the school catalog. I further certify that there have been no verbal or written agreements or promises other than those appearing on this agreement.

Signature of School Official

Date

